

London Borough of Harrow

CABINET FORWARD PLAN (1 December 2010 - 31 March 2011)

MONTH:- December

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
DECEMBER						

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Draft Capital Programme	To approve the draft capital programme	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Consultation on the Programme to be included in the wider budget consultation set out in the revenue budget report	None
Draft Revenue Budget	Approve the draft revenue budget, including the schools budget	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Consultation plan to be included in the report	None
Draft Housing Revenue Account	Approve the draft HRA	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Some consultation with a variety of stakeholders to be undertaken	None.

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Council Tax Base	Approve the tax base for 2010/11	Cabinet	15 December 2010	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	None	None
Single Equalities Scheme	Approval of the Scheme	Cabinet Council	15 December 2010 17 February 2011	Councillor Graham Henson Alex Dewsnap, Divisional Director, Partnership, Development and Performance mohammed.ilyas@harrow.gov.uk Tel: 020 8424 1322	Consultation with Members, staff and the public to be carried out	Current Single Equalities Scheme, Legislation, Service Plans
Future Organisation of Elmgrove Infant School and Elmgrove Junior School	Determination of statutory proposals	Cabinet	15 December 2010	Councillor Brian Gate Heather Clements, Director of Schools, Quality	The outcome of the consultation was reported to Cabinet in July 2010. Further opportunity for	Report to 15 July 2010 Cabinet

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				Assurance and Commissioning chris.melly@harrow.gov.uk Tel: 020 8420 9270	representations available during the statutory notice period.	
Local Implementation Plan 2 (LIP2) and Strategic Environmental Assessment (SEA)	To approve consultation process on the second transport local implementation plan (LIP2)	Cabinet	15 December 2010	Councillor Phillip O'Dell John Edwards, Divisional Director, Environmental Services david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	LIP2/SEA consultation is essential to ensure the proposed policies and programme take account of user groups, the wider community and key stakeholders. The outcome of consultation on the draft document will be reviewed in Feb 2011 and a revised document submitted to Transport for London for final approval. Final endorsement will be sought	Greater London Authority Act 1999, London Mayor's Transport Strategy, Draft Harrow Local implementation Plan 2

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					from Council in April 2011	
Draft Residential Design Guide Supplementary Planning Document (SPD)	Adoption of the Draft Residential Design Guide as the 'Residential Design Guide SPD' as part of Harrow's Local Development Framework.	Cabinet	15 December 2010	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Consultation was undertaken between 30 September and 28 October 2010 in accordance with the Council's Statement of Community Involvement. Various organisations and residents groups have been consulted, such as adjoining London boroughs, English Heritage and local residents' groups.	Consultation responses report highlighting issues raised and any changes made to the SPD as a result
Reducing Domestic Energy Consumption	Seek external partnerships under the Community	Cabinet	15 December 2010	Councillor Phillip O'Dell Brendon Hills,	Consultations will be undertaken with residents'	LB Harrow Climate Change Strategy and DECC:Fuel

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	<p>Energy Saving Programme (CESP) scheme to retrofit homes in the borough's seven Super Output Areas (SOAs) identified as fuel-poor</p> <p>Explore partnership options to install solar pv on the roofs of council housing</p> <p>Note the draft Affordable Warmth/Fuel Poverty strategy and agree to submit it to Harrow Partnership (HP) for consideration and further public consultation</p>			<p>Corporate Director, Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779</p>	groups	Poverty Strategy
Carbon Reduction Commitment (CRC)	Note the progress made to date on registering and preparing for the	Cabinet	15 December 2010	<p>Councillor Phillip O'Dell</p> <p>Brendon Hills, Corporate Director,</p>	Consultations will be undertaken with Children's Services	The Climate Change Act 2008 and CRC Energy Efficiency Scheme Order

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	<p>CRC scheme</p> <p>Note the need to develop a corporate Carbon Reduction Plan outlining necessary actions and responsibilities to deal with the CRC at a corporate level.</p> <p>Note the need to develop a Carbon Auction Strategy</p> <p>Confirm how to fund the retrofitting of schools and corporate buildings with energy efficiency measures.</p> <p>Implement phase 1 of an initial retrofit programme as soon as possible after 1 April 2011</p>			<p>Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779</p>		<p>2010</p>

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Future Operating Model for School Improvement	Agree the proposed model. Delegate oversight of the implementation phase to the Portfolio Holder, Schools and Colleges	Cabinet	15 December 2010	Councillor Brian Gate Heather Clements, Director of Schools, Quality Assurance and Commissioning adrian.parker@harrow.gov.uk Tel: 020 8736 6506	Stakeholders to be consulted, the outcome of which will be reported to Cabinet.	Research paper on the Future Operating Model for School Improvement
Annual Monitoring Report 2009/10	To approve the 2009/10 Annual Monitoring Report before submission to Department for Communities and Local Government before 31 December 2010	Cabinet	15 December 2010	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8424 1590	The AMR is a factual document providing monitoring data collected and the analysis of such data. There is no statutory requirement on Council to consult on the AMR prior to submission to Department for Communities and Local Government. Once submitted,	2009/10 Annual Monitoring Report

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					the AMR will be made publicly available on Harrow Council's website	
JANUARY						
Collection Fund	To approve the Collection Fund position	Cabinet	13 January 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1527	None	None
Council Vision and Priorities	To agree the vision and priorities following consultation	Cabinet	13 January 2011	Councillor Bill Stephenson Tom Whiting, Assistant Chief Executive alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250	All residents to be consulted via the residents' panel, online consultation, roadshows and open days.	Results of the Consultation

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Integrated Targeted Services	Consider the model proposal and approve the consultation and implementation plan	Cabinet	13 January 2011	Councillor Mitzi Green Catherine Doran, Corporate Director, Children's Services jo.hawley@harrow.gov.uk Tel: 020 8416 8122	Consultation in accordance with the Better Deal for Residents: Shaping Harrow for the Future Programme	Integrated Targeted Services research papers
Better Deal for Residents - Mobile and Flexible Working Transformation programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	13 January 2011	Councillor Bill Stephenson Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to Mobile&Flexible@harrow.gov.uk or	Mobile & Flexible Working Full Business Case

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					betterdeal@harrow.gov.uk	
Harrow Green Grid	Approval of the working draft of the Harrow Green Grid for consultation with key stakeholders.	Cabinet	13 January 2011	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services stephen.kelly@harrow.gov.uk Tel: 020 8424 1551	None.	Harrow Core Strategy Preferred Option 2009 Major Developments Panel Report 8 November 2010
FEBRUARY						
Development Plan - Core Strategy pre-submission Document	Approve the Core Strategy pre-submission document for statutory public consultation	Cabinet Council	10 February 2011 17 February 2011	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Formal consultation to be undertaken in accordance with the standards set out in Council's adopted Statement of Community Involvement and the guidance produced by the Planning	Revised Local Development Scheme, LDF – Evidence Base Studies, Sustainable Communities Strategy, Sustainability Appraisal – Draft Environmental Report, Core Strategy Preferred Options

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					Inspectorate for Regulation 27 consultation	(Nov 2009), Consultation Responses Report, Equalities Impact Assessments
Fees and Charges 2011/12	To approve fees and charges	Cabinet	10 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Consultation by individual service areas, where appropriate	None
Housing Revenue Account 2011/12 to 2015/16	Approve the HRA, rent increases and associated charges.	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Consultation will have taken place with Tenants and Leaseholders.	None

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Final Revenue Budget 2011/12 - 2015/16	To recommend final revenue budget (including schools budget) to Council	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	None
Final Capital Programme 2011/12 to 2015/16	To approve the final Capital Programme	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	None
Treasury Management Strategy and Prudential Indicators	Approve the Treasury Management Strategy and Prudential Indicators	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Myfanwy Barrett,	None	None

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				Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393		
Corporate Plan	To approve the Corporate Plan	Cabinet Council	10 February 2011 17 February 2011	Councillor Bill Stephenson Tom Whiting, Assistant Chief Executive alex.dewsnapp@harrow.gov.uk Tel: 020 8416 8250	Consultation will have taken place with residents on the draft vision and priorities via the resident's panel, online consultation, roadshows and open days	Reports to Cabinet on 7 October 2010 and 13 January 2011
Better Deal for Residents - Business Support Project - Full Business Case	Approve the implementation of the Business Support improvements as set out in the Full Business Case.	Cabinet	10 February 2011	Councillor Bill Stephenson Hugh Peart, Director of Legal and Governance Services andy.parson@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and	Business Support Full Business Case

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					<p>mangers newsletters; Representations to betterdeal.businesssupport@harrow.gov.uk or betterdeal@harrow.gov.uk</p>	
MARCH						
Determination of Community School Admissions Arrangements	To determine the admission arrangements for the 2012-13 academic year	Cabinet	17 March 2011	Councillor Brian Gate Heather Clements, Director of Schools, Quality Assurance and Commissioning madeleine.hitchens@harrow.gov.uk Tel: 020 8424 1398	There is a statutory requirement to determine admission arrangements for community schools by 15 April 2011. For 2012-13 Harrow complied with the statutory consultation requirements. The consultation period must last for a minimum	Determined admission arrangements for the 2011-12 academic year

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					<p>of eight weeks, between 1 November and 1 March, to ensure that all consultees have enough time to respond. The consultation period for Harrow was 29 November 2010 to 28 January 2011.</p> <p>As the admission authority for community schools, Harrow consulted all other admission authorities within the relevant area, the Admission Forum, admission authorities in neighbouring local authority areas and relevant parents and other</p>	

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					groups with an interest in the local area (for example, community groups).	

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: daksha.ghelani@harrow.gov.uk

CONTACT DETAILS OF PORTFOLIO HOLDERS

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Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
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